

# Request to Take Non-Computer Science PG Courses

(For Departmental file only)

Instructions on back.

## Student information

Student name: \_\_\_\_\_ (Please print; underline family name) Student#: \_\_\_\_\_

Programme: ☐ MPhil ☐ PhD  
(✓ tick appropriate programme)

Year: 1 2 3 4 5 6 7 8  
(circle applicable number)

Study mode: ☐ Full-time ☐ Part-time  
(✓ tick appropriate study mode)

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Course information

Institution: ☐ HKUST or \_\_\_\_\_

Course code	Course name (attach syllabus; see instructions)	Credits

## Approval of academic advisor(s)

I approve the request to take the course(s) indicated above.

**Justification** (Please provide reasons why the course(s) is(are) appropriate for the student's study programme.  
**Requests will not be considered without justification.**)

Academic advisor: Prof./Dr. \_\_\_\_\_  
(Please print)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic advisor: Prof./Dr. \_\_\_\_\_ (complete only if co-supervised)  
(Please print)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions:** This form is to be used to request that you be allowed to take a postgraduate course in another department, in this or in another institution to meet the course requirements for your degree programme.

For courses in other departments/institutions, you must attach a course syllabus.

Your request must be approved by your academic advisor *and* the Postgraduate Studies committee.

Please be advised that non-computer science PG courses are normally not counted toward the course area requirements.

**Important note:** You do not need to seek approval from the Postgraduate Studies committee to take a postgraduate course in another department if such a course will not be used to meet the course requirements for your degree programme. Only the approval of the instructor/department offering the course is required in this case.

### **Department use only**

Director of Postgraduate Studies: \_\_\_\_\_

Date: \_\_\_\_\_